


FOLD LINE


## 8.5" x 11" Trifold Outside Image


Image Size: 8.625" x 11.125"

Final Cut Size: 8.5" x 11"

Folded Size: 8.5" x 3.66"

 **LIVE AREA-** Place all important images and text in this area

 **SAFE ZONE-** Text and images in this area ARE AT RISK of being cut off

 **BLEED-** Text and images in this area WILL be cut off. Anything that is to be printed to the edge of the final piece, must be extended fully into this area.

## Address Area (LEAVE THIS AREA WHITE)

Recipient Address, Return Address  
and mailing indicia will automatically  
print in this area.

FOLD LINE

**OPEN OR IMPORT TEMPLATE FILES AT 300 DPI**

### **DELETE THIS LAYER!**

You must delete this layer or it may be printed in your finished product. We will not be responsible for reprinting your job if this layer is included in your file or if your file is not set up with the proper bleeds/safe zones.


FOLD LINE


# 8.5" x 11" Trifold Inside Image


Image Size: 8.625" x 11.125"

Final Cut Size: 8.5" x 11"

Folded Size: 8.5" x 3.66"

 **LIVE AREA-** Place all important images and text in this area

 **SAFE ZONE-** Text and images in this area ARE AT RISK of being cut off

 **BLEED-** Text and images in this area WILL be cut off. Anything that is to be printed to the edge of the final piece, must be extended fully into this area.

**OPEN OR IMPORT TEMPLATE FILES AT 300 DPI**

## **DELETE THIS LAYER!**

You must delete this layer or it may be printed in your finished product. We will not be responsible for reprinting your job if this layer is included in your file or if your file is not set up with the proper bleeds/safe zones.

FOLD LINE